

## Architectural Committee

- Reports to the **Board of Directors** and consist of at least three homeowners
- Receive, review, approve or reject homeowner requests and plans for construction, reconstruction, remodeling, alteration, roofing or addition to any structure, building, fence, wall, drive or walkway, or exterior color change upon any lot
- Make notice to the **Board of Directors/Property Manager** of any construction that violates the restrictions.
- Work to educate homeowners of the importance of complying with the restrictions. Provide and update neighborhood information on the website and/or through a newsletter.
- Time Needed: Approximately 1 hour per month

## Landscape Committee

- Reports to the **Board of Directors** and consist of at least two homeowners
- Oversee the maintenance, upkeep, and improvement of the common areas and entrance monuments
- Manage and supervise the contract landscaper responsible for maintenance of common areas. Report to the **Board of Directors/Property Manager** for action any landscaping issues in the common areas that need to be addressed by the contract landscaper.
- Provide and update neighborhood information on the website and/or through a newsletter.
- Time Needed: Approximately 1 hour per month from March-November.

## Social Committee (consists of 8-10 Area Coordinators)

- Reports to the **Board of Directors**
- Plan, prepare, and coordinate annual events that strengthen the neighborhood and community. Welcome new homeowners.
- Provide and update neighborhood information on the website and/or through a newsletter.
- In times of tragedy provide encouragement, support, and care for homeowners and their families.
- Time Needed: Approximately 1 hour per month

## Pool Committee

- Reports to the **Board of Directors** and consist of at least two homeowners
- Regularly inspect pool to assure that the surroundings and restrooms are clean and properly equipped. They also watch for trespassers, vandals, misbehavior and/or improper use of the pools. Safety is a primary concern.
- Determine rules, regulations and policies for the pool and recommend them to the Board of Directors.
- Review the contract for pool management/maintenance, solicit bids and make recommendations to the Board of Directors.
- Prepare articles for the community newsletter/website in accordance with the instructions of the Board of Directors.
- Time Needed: Approximately 1 hour per month from March-September.

## Rules Committee

- Reports to the **Board of Directors** and consist of at least two homeowners.
- Recommend rules and restrictions changes to governing documents to the **Board of Directors**.
- Work with homeowners to educate them about rules and restrictions in the governing documents.
- Prepare articles for the community newsletter/website in accordance with the instructions of the Board of Directors.
- Time Needed: Approximately 1 hour per month.